

# Abdelkader Mohamed Abdelghany

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## **Education:**

- Faculty of commerce – English section – Ain shams university
- Bachelor`s Degree in accounting , Graduate of the year 2013
- Overall grade: good.

## **Courses**

- Human development diploma at Narita Academy )
- Basics of business administration diploma.
- Peach tree program (El Resala).
- Stock market simulation.
- Principals of banking academy at Barclays bank.
- Financial Reporting and control.
- Business writing and time management.
- English course at Eped
- Principles of IT.
- Communication in English tongue
- Marketing 3.0
- The big impact of small talk
- Customer service
- How to manage daily life business
- Digital marketing
- Hr principals
- Project management
- Positive attitude and how to get yes in 8 minutes
- Presentation skills

## **Work Experience**

Call center agent at Ecco outsourcing company.

Receptionist employee at resala.

## **Achievement**

- Holds the first place at renaissance city project " excellent grade "
- Holds the first place at " nation`s history "

## **Skills**

### Languages:

Arabic: mother language

English: very good

### Computer:

- Good command of Microsoft Word – Excel – PowerPoint.

### Other skills

- Working under pressure
- Ability to work in a team
- Ability to deal with different people

## **Activities**

### Colleague activities:

- Member in Sife Asu
- Member in " youth for change "

### Social activities:

- Vice chairman of renaissance city project

City Renaissance Project is a Professional training program in which programs are mixed with academic lectures, field work.

- Vice chairman of administrative affairs at renaissance city project
- Chairman of accounting department at renaissance city project
- Member in Resala " life saving team "
- Member in group " Nations History "

References available upon request

